

# Parish Operations and Ministries

## SCHEDULED MEETINGS

Pastoral Council Meeting.....	2nd Thursday
Finance Committee.....	4th Thursday
Knights of Columbus 3rd Degree.....	3rd Thursday
Knights of Columbus 4th Degree.....	TBA
Ladies' Altar Society.....	1st Tuesday (Quarterly)
Liturgy Meeting.....	2nd Tuesday
Cursillo/Ultreya.....	3rd Tuesday

## Parish Operations

**The Pastoral Council** serves as an advisory body to the Pastor. It promotes open communication between the Pastor and members of the Parish. In addition, it encourages parishioner involvement in all Parish activities specifically, and in the Church's work in general. It is comprised of seven Standing Committees: Finance and Administration, Religious Education, Liturgy, Parish Life, Social Justice and Outreach, Knights of Columbus, and the St. Francis of Assisi Ladies' Altar Society.

**The Parish Finance Committee** considers and makes recommendations concerning all aspects of the budget, financing, and administration of Parish funds.

## Ministries

**The St. Francis Of Assisi Altar Society** is made up of all ladies of our parish. The objective of this organization is the care and replacement of Altar supplies and linens, and to make Mass offerings for members at the time of their death. The ladies meet four times a year, on the first Tuesday of September, November, February and May.

There are three officers: A president, a secretary and a treasurer. The Altar Society is in charge of the Mardi Gras Party/dance which is held the Saturday before Ash Wednesday. There are many committees: Candles, Flowers, Sunshine, Labels, Funerals, Religious Goods, and Prayer Shawls. You can contact Constance Ranft at [cranft@stfrancisffb.org](mailto:cranft@stfrancisffb.org) for any additional information.

**Extra Ordinary Ministers** distribute communion when a priest or deacon is unavailable, at Masses to assist the celebrant and to the home bound. Training and diocesan certification are required to serve as an extra-ordinary minister. If anyone is interested in becoming an extra-ordinary minister, email Deacon Frank Zanoloff at [fzanoff@stfrancisffb.org](mailto:fzanoff@stfrancisffb.org).

**The Knights of Columbus** is a Catholic, family, fraternal, service organization that was organized in 1882 by Rev. Michael J . McGivney in New Haven, Connecticut, under the principles of charity, unity, fraternity and patriotism. As of April 2011 membership in the Knights of Columbus was at an all-time high of more than 1.8 million with over \$80 billion of life insurance in force.

Charity was established as the first degree of the Knights of Columbus. The second became unity followed by fraternity. In 1900 the Order's highest degree promoting patriotism and responsible citizenship — love for and devotion to one's country was added.

St Francis Council, No. 8815 started in 1984. Currently we have 49 members in the Council and 40 members in the Assembly. Our most recent projects have been the placement of the Ten Commandments/Beatitudes monument on parish grounds and helping Ruby Krimm place as statue of St. Padre Pio on parish property. Locally we sponsor a fall dance, and a Mother's day breakfast. The Knights provide financial support to seminarians, sponsor a fall and spring golf outing as well as fish dinners during lent. We participate in the Independence Day Parade, road clean up, and the *Wear and Share* cleanup. We visit—and pray—for the sick, provide transportation for sick Knights, clean up yards for Knights and widows of deceased Knights, clean up the parish grounds and assist Knights when they are moving in/out of the Fairfield Bay or Indian Rock Village.

Contact Mike Fields at 884-3697, email [fields@stfrancisffb.org](mailto:fields@stfrancisffb.org) or Rollie Winters at 884-6139.

**Lectors** read the scriptures at all Masses. For additional information, or to join the group, email Fr. Oliver at [foliver@stfrancisffb.org](mailto:foliver@stfrancisffb.org).

**Liturgy** considers, initiates and recommends approved liturgical changes and programs in order that all members of the Parish may participate actively, intelligently and conscientiously in the liturgical celebrations of the Church.

This ministry also coordinates the recommended activities of Eucharistic ministers, including ministry to the sick and homebound and IRV, readers, ushers, altar servers, organists, song leaders, sacristans, etc., as well as special liturgical events. Click above to view schedule for readers, ushers, altar servers, and Extra Ordinary Ministers.

For more information about this ministry, contact Pat Morris at 884-3488, email [pmorris@stfrancisffb.org](mailto:pmorris@stfrancisffb.org) or Judy Johnson at [jjohnson@stfrancisffb.org](mailto:jjohnson@stfrancisffb.org)

**Music** The parish music ministry always welcomes new members and encourages everyone blessed with a good voice or the ability to play an instrument to share those talents with the parish family. Potential new members may contact Music Director Helen Tritz at 884-6741, email [htritz@stfrancisffb.org](mailto:htritz@stfrancisffb.org), Glenn Reynolds at [greynolds@stfrancisffb.org](mailto:greynolds@stfrancisffb.org), or Louise Shaw.

**Parish Life** has the responsibility to coordinate all functions of a social nature (i.e., welcoming coffees, dinners, bingo, picnics, town hall meetings, etc.). All Parish organizations should coordinate their functions through this committee. Contact Therese Preusser at 884-3049, email [tpreusser@stfrancisffb.org](mailto:tpreusser@stfrancisffb.org) or Pamma Henderson at [phenderson@stfrancisffb.org](mailto:phenderson@stfrancisffb.org)

**Prayer Chain** Prayer Chain Volunteers respond to requests for prayers submitted by anyone for a particular intention. The volunteers, known as "Prayer Warriors," receive the requests by phone or email. Anyone wishing to volunteer as a "Prayer Warrior," or anyone wishing to request prayers for someone who is sick may contact Sue Ross at 884-6460, email [sross@stfrancisffb.org](mailto:sross@stfrancisffb.org) or Terry Tice at 884-4313, email [ttice@stfrancisffb.org](mailto:ttice@stfrancisffb.org).

**RCIA** is an abbreviation for Rite of Christian Initiation for Addults. St. Francis' RCIA program is a process by which adults are initiated into our church community. Individual attention is provided throughout the program for Christians from other faith traditions or those who have no current

church affiliation. Sessions are arranged taking into account the participants' needs and schedules. The program normally extends over a period of eight months. Interested parties are encouraged to contact the parish office (884-3349) or email the Program Director, Deacon Frank Zanoft at [fzаноft@stfrancisffb.org](mailto:fzаноft@stfrancisffb.org) for more information.

**Religious Education** provides and recommends education programs that target spiritual growth and development for the youth and adult population of the Parish. Contact Deacon Frank Zanoft at [fzаноft@stfrancisffb.org](mailto:fzаноft@stfrancisffb.org) for more information.

**Social Justice and Outreach** functions to:

**Inform** the Parish community of Secular and Governmental issues that affect the quality of life of all of us.

Interact with local assistance agencies and other Church Communities to aid the disadvantaged in our community.

Provide ongoing education of the people concerning justice issues stemming from Gospel teachings.

Contact George Kelly at [gkelly@stfrancisffb.org](mailto:gkelly@stfrancisffb.org) for more information.

#### **Cursillo/Ultreya**

*Cursillo* is a simple method to develop Christian spirituality, mentality, activity and community.

*Ultreya* is a monthly gathering of those who have made a Cursillo Weekend. We meet on the third Tuesday of the month at Indian Rock Village Library at 9:00 AM. For information contact Penny Cuttone at 884-5377, email [pcuttone@stfrancisffb.org](mailto:pcuttone@stfrancisffb.org).

**Ushers** Parish ministers with a historical background in scripture and tradition, ushers are the official greeters to St. Francis' liturgical services. Joyful and reverent, kind and community-minded, ushers offer a point of personal contact with everyone—parishioners and visitors—on the occasion of their Sunday worship.

Persons interested in becoming part of this interesting ministry may contact the office in person or by phone.

